



Spokane Tribal Enterprises
HUMAN RESOURCES DEPARTMENT
P.O. BOX 98 Wellpinit, WA 99040
(509) 458-6578 / Fax (509) 458-6598

JOB ANNOUNCEMENT

VACANCY ANN. #: OCEO-18-001
TITLE: Arby's Crew Member
SUPERVISOR: Arby's General Manager
LOCATION: Arby's Airway Heights, WA
STATUS: Part-Time/On-Call
SALARY: \$11.50/Hour
OPENING DATE: January 1, 2018
CLOSING DATE: Open Continuous

Position Summary:

Arby's holds a high standard to their food quality and customer service. The Arby's Crew works together to create a positive dining experience to every customer that they encounter. Each employee will be trained for all aspects of the Arby's store duties.

Essential Duties and Responsibilities:

- Provides customers with Wow! Hospitality.
- Meet or Exceed Speed of Service Standards.
- Cash handling required, must be able handle cash and maintain appropriate cash registers with correct funds.
- Serve Hot/Fresh Quality Product.
- Maintain Crystal Clean Customer View & Work Area.
- Follow all Food and Personal Safety Procedures.
- Replenish and rotate supplies.
- Keep the lot, lobby, kitchen counters and restrooms clean.
- Operate in accordance with established performance and operating standards as set out in the OSM and team Member Handbook.
- Be dressed in a clean and proper uniform.
- Complies with all applicable Tribal, state, and federal laws, as well as all department and enterprise policies and procedures.
- Performs other duties as assigned, including but not limited to customer assistance, cleaning, stocking, etc.
- Maintain an attitude of flexibility that allows performance above and beyond the parameters of this position description.

Other Requirements:

- Candidate must be 18 years of age or older.
- Must have a valid Food Handlers card.
- First Aid or EMT Certification Preferred.
- Candidate must be able to work flexible shifts (all days of the week) and hours, holidays and special events.
- Must have reliable transportation and able to make the commute to and from Arby's for each shift.
- Candidate must be able to work well with customers and fellow employees.
- Candidate must possess great communication skills, both verbal and written, along with the ability to deal effectively with people in a multifaceted work environment.
- Candidate must be willing to complete required training to fully understand all aspects of the position.
- Must be able to pass a background check and maintain a good record throughout the course of employment in this position.

Applications Are Available at the Spokane Tribal Enterprises Human Resources Department and can also be downloaded at www.spokanetribe.com

P.O. Box 98, Wellpinit, WA 99040

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Spokane Tribal Enterprises Reserves The Right To Hire According To Its Indian Preference Policy

All Applicants may be Subject To A Pre-Employment Drug Screening and Background Investigation

All Positions with the Spokane Tribal Enterprises Are Subject To a 90-Day Orientation Period